



**CITY COUNCIL
REGULAR SESSION MINUTES
MARCH 4, 2020**

PRESENT:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Emily Hill, Place 1
Maria Amezcua, Place 2
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4
Deja Hill, Mayor Pro Tem, Place 5
Valerie Dye, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Scott Dunlop, Assistant Development Services Director
Barbara Boulware-Wells, City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Wallace Jr. at 7:00 p.m. on Wednesday, March 4, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Wallace Jr., Council Member Emily Hill, led the Pledge of Allegiance.

PRESENTATION

2020 U.S. Census Bureau Presentation

Jessie Files with the U.S. Census Bureau, Austin, Texas, introduced herself and presented the attached PowerPoint Presentation regarding the importance of the 2020 U.S. Census Bureau.

PROCLAMATIONS

A. Declaring April 1, 2020, as “*Census Day*” presented to Jessie Files, U.S. Census Bureau

Mayor Wallace Jr. read and presented a proclamation declaring April 1, 2020, as “Census Day” to Jessie Files, U.S. Census Bureau Specialist.

B. Declaring March 3, 2020, as “*National Anthem Day*” presented to Manor American Legion

Mayor Wallace Jr. read and presented a proclamation declaring March 3, 2020, as “National Anthem Day” to Brandon Robinson with American Legion.

C. Declaring March 6, 2020, as “*National Employee Appreciation Day*” presented to Thomas Bolt

Mayor Wallace Jr. read and presented a proclamation declaring March 6, 2020, as “National Employee Appreciation Day” to Thomas Bolt, City Manager.

D. Declaring March 8, 2020, as “*International Women’s Day*” presented to Black Women in Business

Mayor Wallace Jr. read and presented a proclamation declaring March 8, 2020, as “International Women’s Day” to Mayor Pro Tem Deja Hill.

E. Declaring March 12, 2020, as “*National Girl Scouts Day*” presented to Manor Girl Scouts

Mayor Wallace Jr. read and presented a proclamation declaring March 12, 2020, as “National Girl Scouts Day” to Council Member Amezcua.

Mayor Wallace Jr. discussed how the City of Manor would be more proactive of national observances both widely and rarely known to highlight different things going on in our city and to acknowledge those doing them. He also discussed the new Mayor’s Stationery and Lapel Pins that would be used for citizen’s recognitions.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

1. Consideration, discussion, and possible action to approve the City Council Minutes:

- **February 19, 2020, Regular Meeting; and**
- **February 22, 2020, Workshop Session**

MOTION: Upon a motion made by Council Member Dye and seconded by Council Member Scarbrough, to approve and adopt all items on the Consent Agenda.

Mayor Wallace Jr. open the floor for any questions to the motion.

No discussion

Motion to approve carried 7-0

REGULAR AGENDA

2. Consideration, discussion, and possible action on a Release and Termination of Wastewater Easement being 0.176 acres of land out of the Greenbury Gates Survey No. 63, Abstract 315 and being recorded in document number 2019057852 of the Official Public Records of Travis County.

The City staff recommended that the City Council approve a Release and Termination of Wastewater Easement being 0.176 acres of land out of the Greenbury Gates Survey No. 63, Abstract 315 and being recorded in document number 2019057852 of the Official Public Records of Travis County.

Assistant Development Director Dunlop discussed the release and termination of Wastewater Easement.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Hill, to approve a Release and Termination of Wastewater Easement being 0.176 acres of land out of the Greenbury Gates Survey No. 63, Abstract 315 and being recorded in document number 2019057852 of the Official Public Records of Travis County.

Mayor Wallace Jr. open the floor for any questions to the motion.

The discussion was held regarding the vacancy of the current easement.

Motion to approve carried 7-0

Council Member Amezcua advised she would be abstaining from discussion and consideration of the following item, as she is a resident at Presidential Glen MUD. The appropriate Conflict of Interest Affidavit had been filled out and filed with the City Secretary.

Council Member Amezcua removed herself from the dais.

3. Consideration, discussion, and possible action on the Second Amendment to Restated, Revised and Amended Agreement regarding the Creation and Operation of the Presidential Glen Municipal Utility District.

The City staff recommended that the City Council approve the Second Amendment to Restated, Revised and Amended Agreement regarding the Creation and Operation of the Presidential Glen Municipal Utility District (MUD).

City Manager Bolt discussed the Amendment regarding the creation and operation of the Presidential Glen MUD.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Dye, to approve the Second Amendment to Restated, Revised and Amended Agreement regarding the Creation and Operation of the Presidential Glen Municipal Utility District.

Mayor Wallace Jr. open the floor for any questions to the motion.

The discussion was held regarding the funds for the Presidential Glen MUD infrastructure.

The discussion was held regarding the Tax Rate language within the agreement.

The discussion was held regarding the clarification of the presented summary form regarding tax rate limitations.

Motion to approve carried 6-0

Council Member Amezcua returned and took her place on the dais.

4. Consideration, discussion, and possible action on the First Amendment to Development Agreement for the Shadowglen Subdivision.

The City staff recommended that the City Council approve the First Amendment to Development Agreement for the Shadowglen Subdivision with revisions presented.

Assistant Development Director Dunlop discussed the amendment to development agreement for Shadowglen Subdivision regarding parkland.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Dye, to approve the First Amendment to Development Agreement for the Shadowglen Subdivision with revisions presented.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Scarbrough asked for clarification regarding Shadowglen Subdivision parkland fees.

The discussion was held regarding the parkland fees that are collected for the city and how the fees are used.

The discussion was held regarding the timeline of development for the recreational area and community park within the subdivision.

The discussion was held regarding the sections of parks within the Shadowglen subdivision.

Motion to approve carried 7-0

5. Consideration, discussion, and possible action to waive park fees for the Spring Austin Bocce Ball League Tournament.

City Manager Bolt stated that the Park Committee had previously met regarding this item and had recommended approval of waiving park fees for this event but did not set an amount. He stated that the park fee list presented to Council was for the rental fees of the entire park opposed to park fees for a portion of the park. He recommended for a reasonable amount of park fees to be waived for the event.

Robert Battaile, 502 E. Eggleston Street, Manor, Texas, spoke before City Council regarding the waiver of park fees for the Spring Austin Bocce Ball League Tournament. Mr. Battaile discussed items that are needed for the event. He discussed the different tournaments that could take place in the park. He stated he would like to have a tournament during Manor Palooza and suggested an entry fee of \$20.00, and that the City would receive \$5.00 out of the entry fee. He discussed how Bocce could be used for team building, charity fundraisers and seniors.

Mr. Battaile stated waiving the fees would help in supplying the city with a score board and display case for rules and policies of the Bocce Courts.

He discussed how players could rent out a set of Bocce balls from La Fogata China Kitchen.

Mr Battaile requested a Proclamation for Bocce Week and invited all Council to participate on the first day of the Tournament.

MOTION: Upon a motion made by Mayor Pro Tem Deja Hill and seconded by Council Member Scarbrough, for discussion purposes only to determine if the City would be able to waive fees for the Bocce Tournament.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Scarbrough asked for clarification from Mr. Battaile regarding not having any funds for the Bocce Tournament.

The discussion was held regarding the location and structure of the Bocce Courts.

The discussion was held regarding the storage that is being requested by Mr. Battaile and the purchase of Bocce balls for the Bocce court.

The discussion was held regarding street parking for the tournaments.

The discussion was held regarding the fees for workers to manage tournaments.

Council Member Dr. Harvey expressed his concerns regarding the approval of the fee waiver. He is requesting additional data to determine if fees should be waived. He stated he would like to have further discussions with Mr. Battaile and City Council and other district members to discuss a plan regarding the event. He stated the process was moving fast and would like to have additional time to discuss different options and receive public's opinion.

Mayor Wallace Jr. explained how Mr. Battaile would need to start the Bocce Tournament first before asking for a park fee waiver from the city.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Emily Hill, to deny the waiver park fees for the Spring Austin Bocce Ball League Tournament.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Amezcua stated that the Park Committee had discussed the possibility of waiving the park fees for the Bocce Courts area only and clarified that the City Council had received the list of park fees rental for the entire park.

The discussion was held regarding the membership fee for the Bocce Tournament.

The discussion was held regarding the discounted park fee amount of \$475.00, Mr. Battaile would have to pay for the park fee rental.

Mr. Battaile requested for additional credit for Bocce balls and a display case for the Bocce courts.

The discussion was held regarding the proposed discounted park fee.

Council Member Scarbrough rescinded his first motion.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Dye, to approve a charge of \$25.00 per park usage.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Emily Hill asked for clarification of the motion of the \$25.00 fee charge was not including the rainy days fees.

Mayor Pro Tem Deja Hill requested for a possible postponement of this item to discuss further and review park fees.

The discussion was held regarding the timeline of the event and the park fee breakdown for entire park.

Council Member Scarbrough rescinded his first and second motion.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Dye, to approve and charge a \$25.00 per day fee on the Bocce court and for the first season only until the city adopted a policy regarding park fee rentals.

Mayor Wallace Jr. open the floor for any questions to the motion.

Mayor Pro Tem Deja Hill asked for the motion to include a total amount for the season.

The discussion was held regarding prorates for park fees for other park area rentals.

Motion to approve failed 2-5

Mayor Wallace Jr., Mayor Pro Tem Deja Hill, Council Member Dr. Harvey, Council Member Amezcua, and Council Member Emily Hill voted against.

6. Consideration, discussion, and possible action on naming the new City's Park on Lexington Street.

City Manager Bolt discussed the process that took place regarding the naming of the park. He stated that the Park Committee had received all proposed park names and had chosen one for recommendation to the City Council.

City Manager Bolt stated the Park Committee was recommending the new city's park to be named as Manor Art Park.

MOTION: Upon a motion made by Council Member Scarbrough and seconded by Council Member Emily Hill, to approve and name the new City's Park on Lexington Street, Manor Art Park.

Mayor Wallace Jr. open the floor for any questions to the motion.

No discussion

Motion to approve carried 7-0

7. Consideration, discussion, and possible action on establishing the Economic Development Committee for the City of Manor.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Amezcua, to approve and establish the Economic Development Committee for the City of Manor.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Amezcua inquired about the terms for positions. Mayor Wallace Jr. stated at this time the terms had not been set but would be discussed after the first initial meeting.

Mayor Pro Tem Deja Hill asked if the city would ever have a city staff economic coordinator that would oversee the committee. Mayor Wallace Jr. stated that at this time there were no plans for a coordinator.

Motion to approve carried 7-0

8. Consideration, discussion, and possible action on establishing the Mayor's Committee for the City of Manor.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Emily Hill, to approve and establish the Mayor's Community Collaborative for the City of Manor.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Scarbrough asked for clarification of the committee.

Mayor Wallace Jr. discussed the goals for the committee and named different community leaders that would be part the Mayor's Community Collaborative.

Motion to approve carried 7-0

Mayor Wallace Jr. adjourned the regular session of the Manor City Council into Executive Session at 9:00 p.m. Wednesday, March 4, 2020, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.072 Deliberations regarding Real Property* at 9:00 p.m., on Wednesday, March 4, 2020, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 9:39 p.m. on Wednesday, March 4, 2020.

OPEN SESSION

The City Council reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 9:39 p.m. on Wednesday, March 4, 2020, in the Council Chambers of the Manor City Hall.

Mayor Wallace Jr. opened the floor for action to be taken on the items discussed in the Executive Session.

There was no action taken.

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 9:40 p.m. on Wednesday, March 4, 2020.

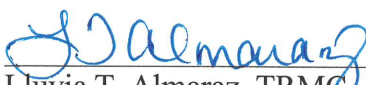
These minutes approved by the Manor City Council on the 18th day of March 2020.

APPROVED:

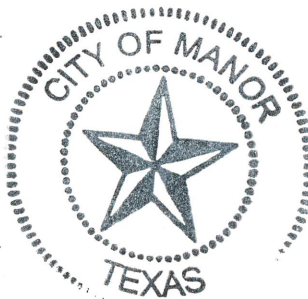


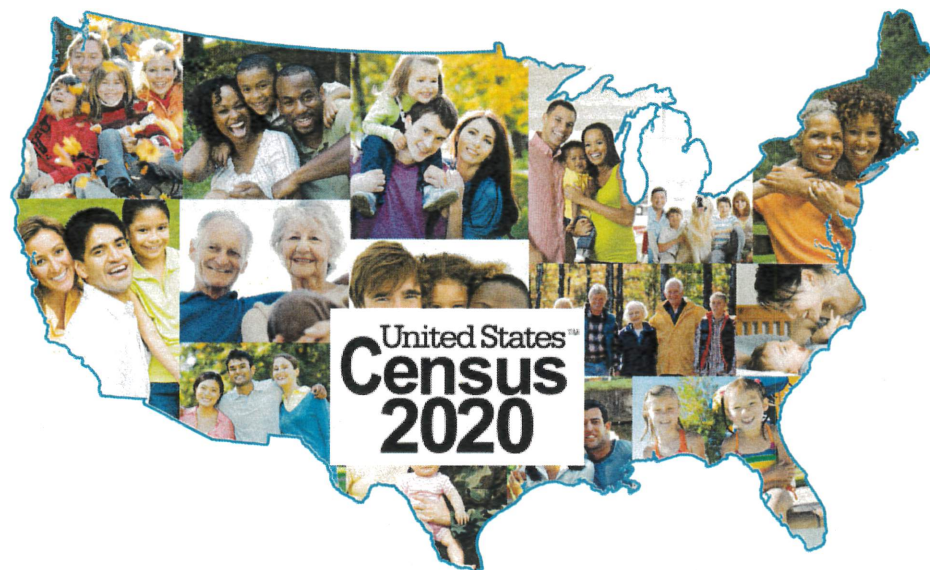
Dr. Larry Wallace Jr.
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





Shape Our Future, Start Here.

Jessie Files

Partnership Specialist | U.S. Census Bureau

Jessie.files@2020census.gov

+1(737)-881-9930



U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
[census.gov](https://www.census.gov)

Why is the Census important?

MONEY	It determines funding for 55 federal programs
POWER	It determines political representation through reapportionment and redistricting
DATA	It informs policies and business decisions, providing good data for good decisions

Federal Funding \$675 Billion Yearly



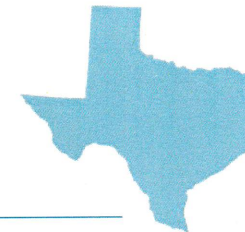
Federal Funding for Texas (FY 2016)

TEXAS

In FY2016, Texas received

\$59,409,844,723

through 55 federal spending programs
guided by data derived from the 2010 Census.



The Counting for Dollars 2020 Project aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs
(\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.



Reports of the Counting for Dollars 2020 Project:

- > **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)*
- > **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)*
- > **Report #3:** Role of the Decennial

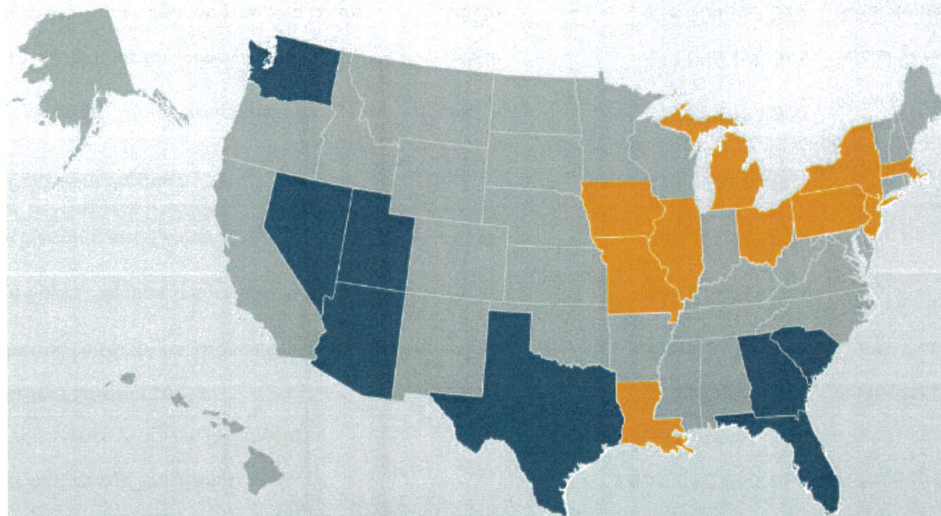
Table 1: Allocation of Funds from 55 Large Federal Spending Programs Guided by Data Derived from the 2010 Census, Fiscal Year 2016, United States

Total Program Obligations: \$883,094,826,042

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$864,018,463,690	Adoption Assistance	HHS	\$2,591,755,519
Medical Assistance Program (Medicaid)	HHS	\$361,218,476,000	Community Facilities Loans/Grants	USDA	\$2,428,333,880
Federal Direct Student Loans	ED	\$93,528,598,805	Supporting Effective Instruction State Grants	ED	\$2,218,528,106
Supplemental Nutrition Assistance Program	USDA	\$66,376,250,674	Crime Victim Assistance	DOJ	\$2,191,544,358
Medicare Suppl. Medical Insurance (Part B)	HHS	\$66,076,784,523	Community Development Block Grants -- Entitlement	HUD	\$2,072,933,213
Highway Planning and Construction	DOT	\$40,271,249,273	Public Housing Capital Fund	HUD	\$1,795,172,000
Federal Pell Grant Program	ED	\$25,992,700,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$1,733,352,878
Section 8 Housing Choice Vouchers	HUD	\$19,387,184,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$1,588,387,462
Temporary Assistance for Needy Families	HHS	\$17,096,198,545	Social Services Block Grant	HHS	\$1,575,547,556
Very Low to Moderate Income Housing Loans	USDA	\$16,904,961,354	Rural Rental Assistance Payments	USDA	\$1,333,976,699
Title I Grants to LEAs	ED	\$14,364,454,918	Business and Industry Loans	USDA	\$1,270,124,000
State Children's Health Insurance Program	HHS	\$13,761,924,000	Career and Technical Education - Basic Grants to States	ED	\$1,079,810,263
National School Lunch Program	USDA	\$12,042,774,000	Homeland Security Grant Program	DHS	\$1,013,504,299
Special Education Grants	ED	\$11,779,555,245	WIOA Dislocated Worker Grants	DOL	\$993,041,748

APPORTIONMENT

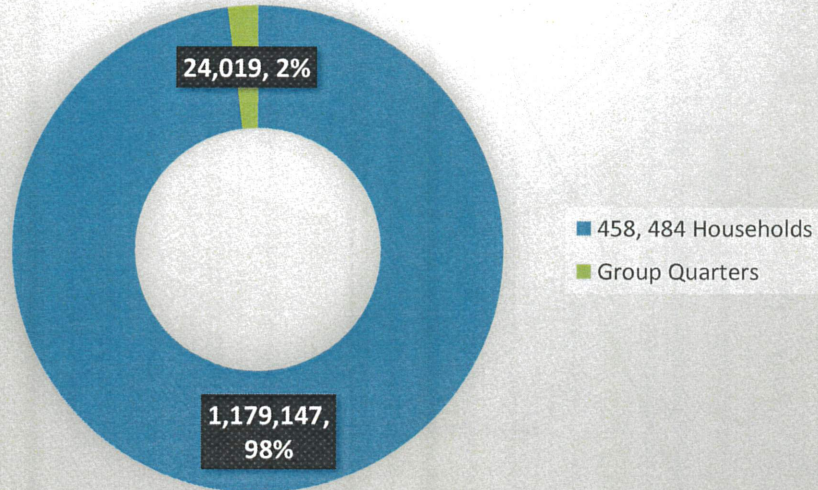
2010
OFFICIAL RESULTS



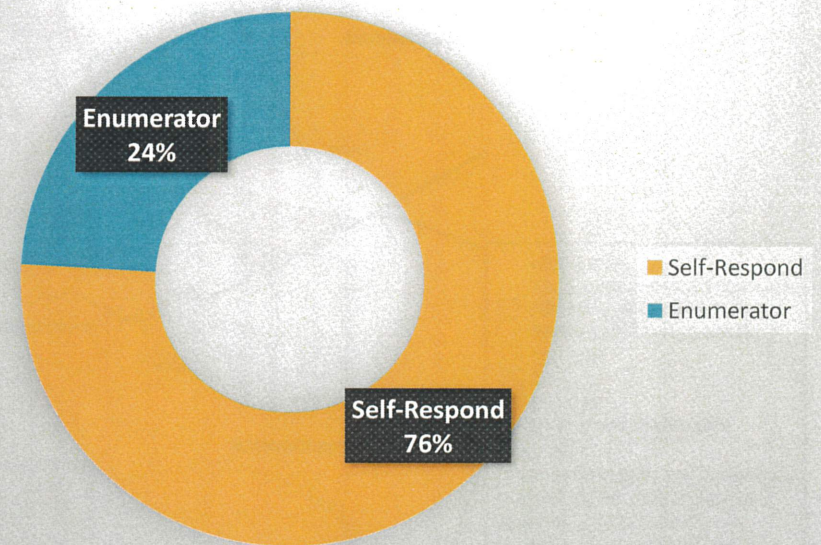
GAINED	LOST
Arizona +1	Illinois -1
Florida +2	Iowa -1
Georgia +1	Louisiana -1
Nevada +1	Massachusetts -1
South Carolina +1	Michigan -1
Texas +4	Missouri -1
Utah +1	New Jersey -1
Washington +1	New York -2
	Ohio -2
	Pennsylvania -1

Travis County, TX

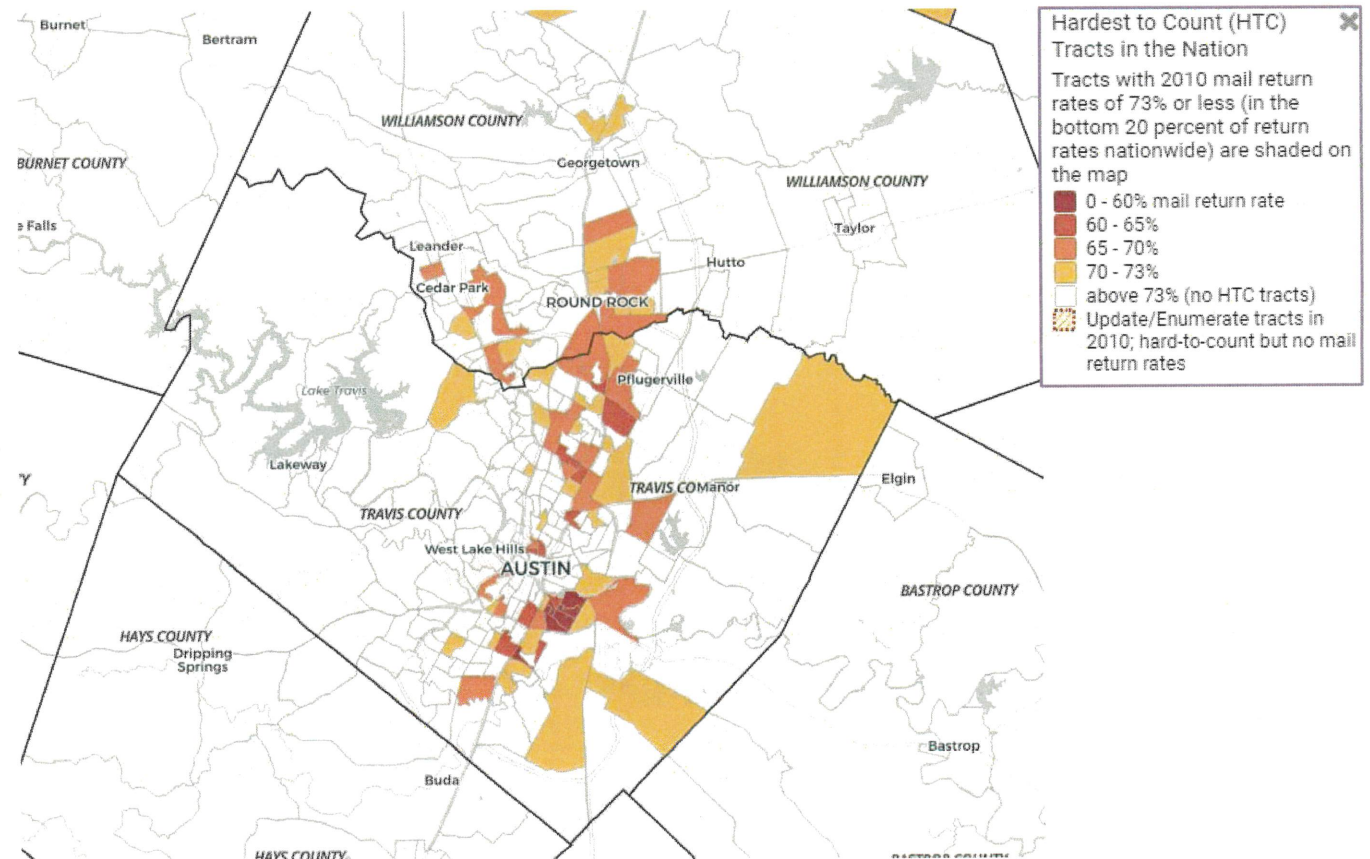
Total Population 1,203,166



Self-Response Rate in 2010

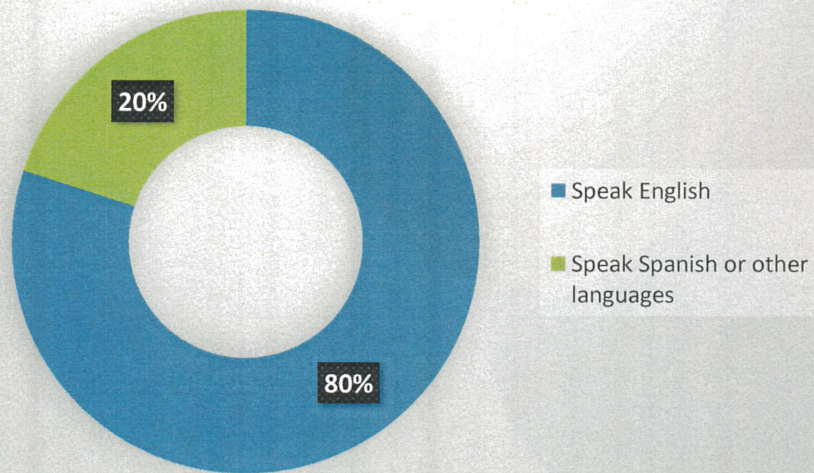


HARD-TO-COUNT CENSUS TRACTS IN TRAVIS COUNTY, TX

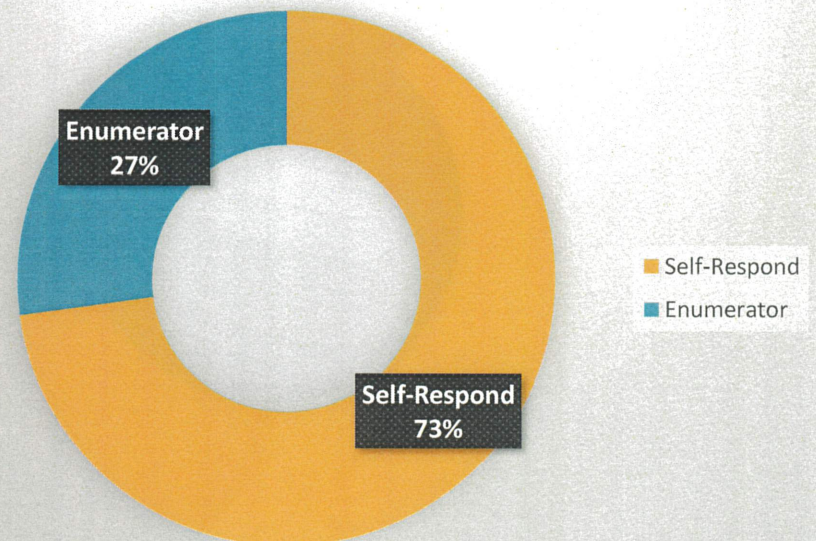


The City of Manor, TX

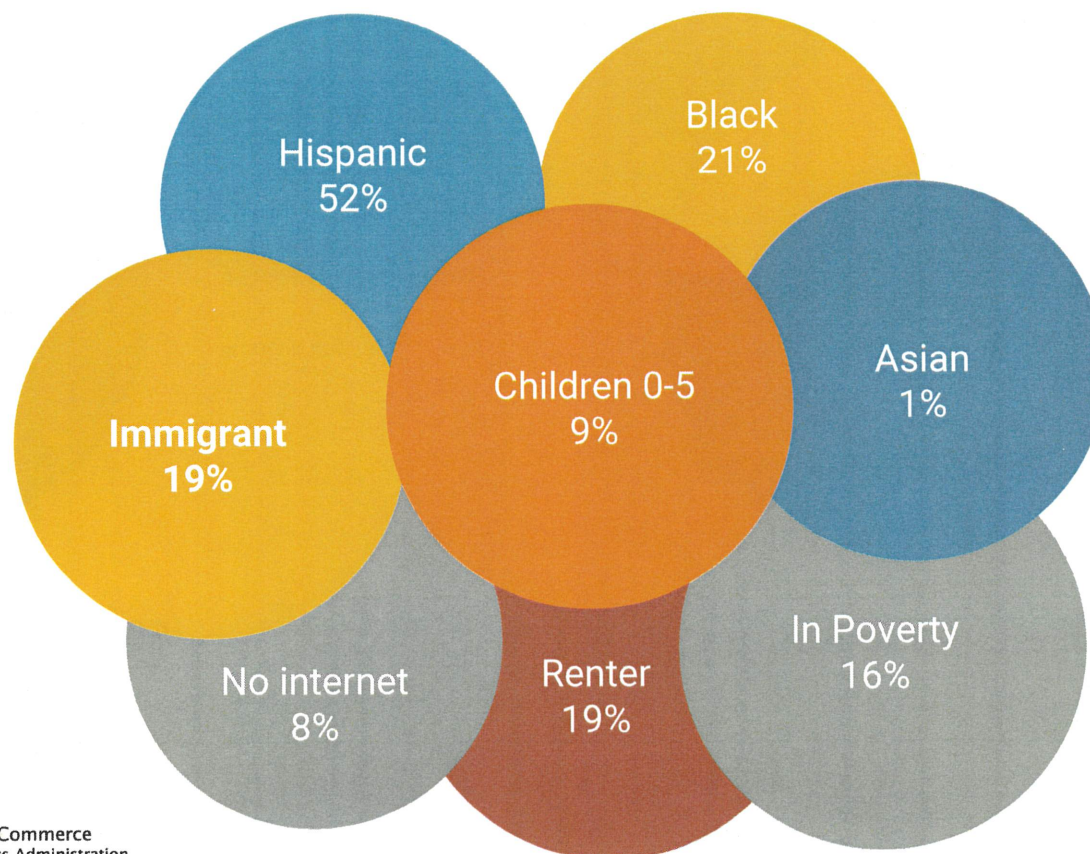
Total Population 10,065



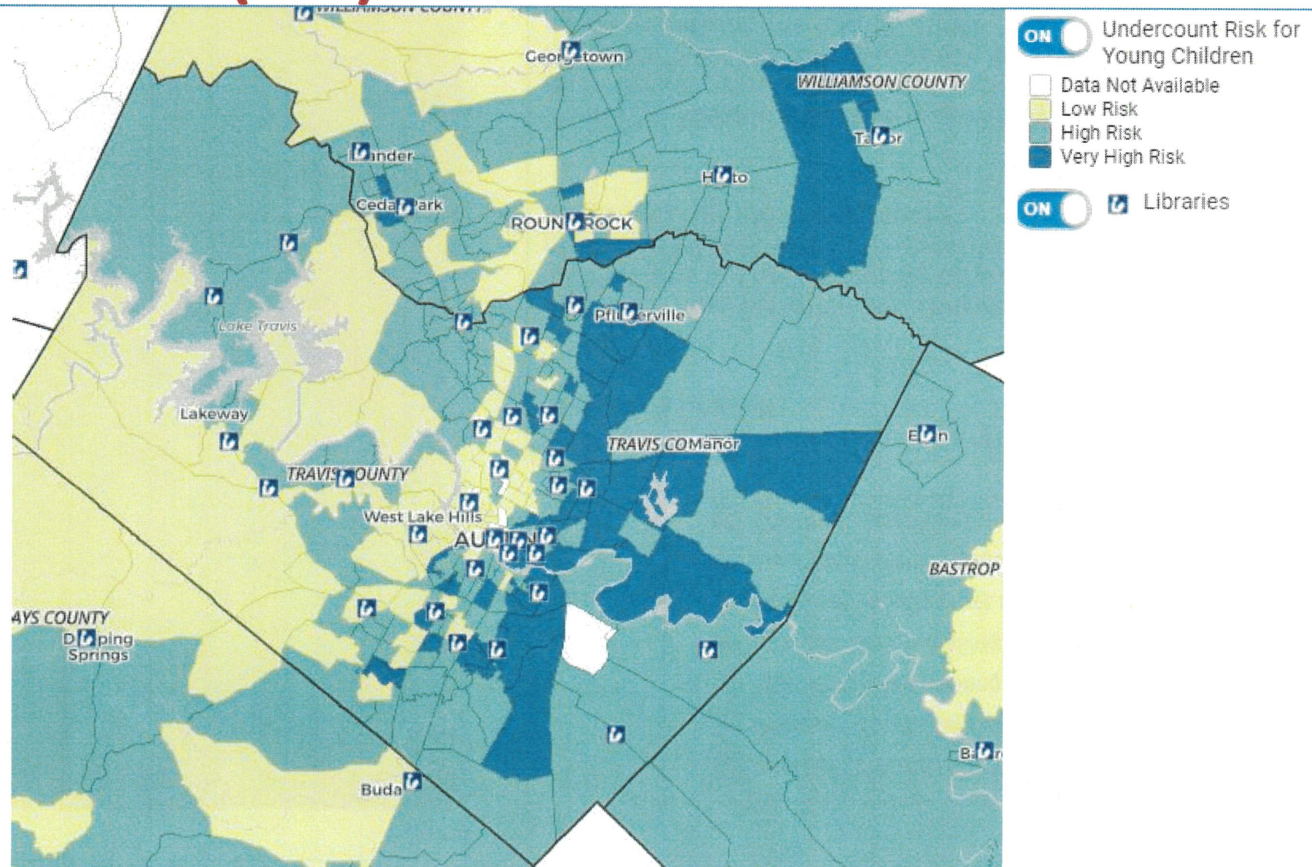
Self-Response Rate in 2010



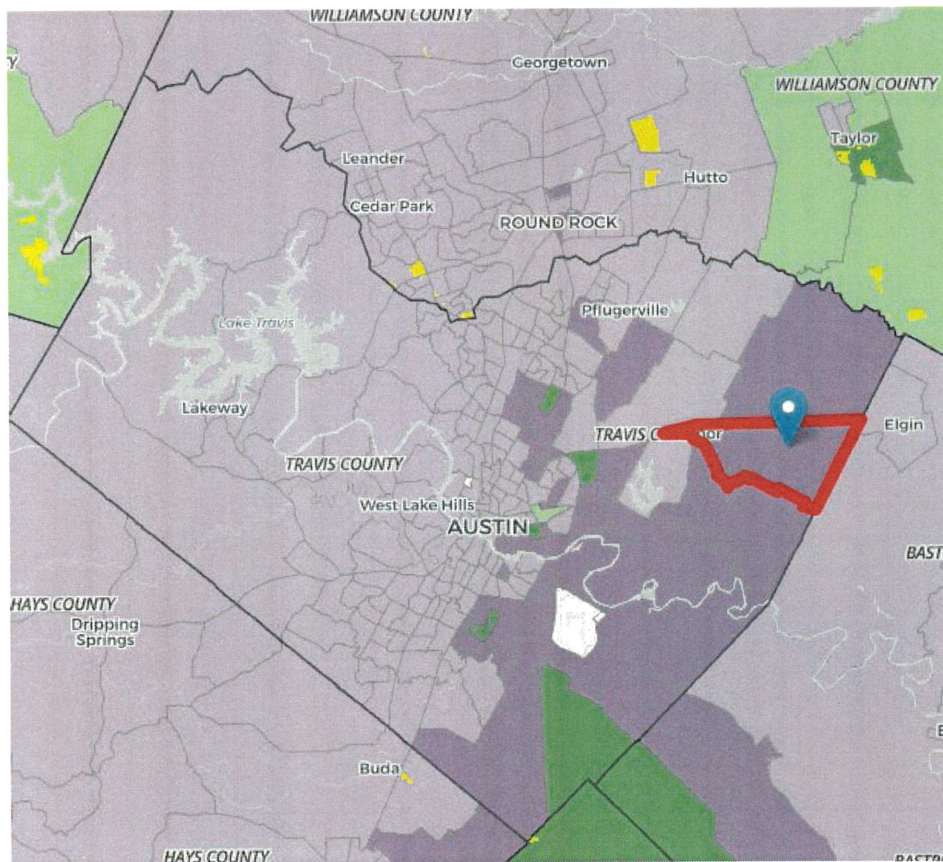
Populations At Risk of Undercount in Manor



Children (0-5) At Risk of Undercount



How Households in Manor will be invited to respond to the 2020 Census?



- Internet First mailing (English)
- Internet First mailing (bilingual)
- Internet Choice mailing (English)
- Internet Choice mailing (bilingual)
- Hand-delivered packet (Update/Leave)
- Counted in-person (Update/Enumerate)
- Counted in-person (Remote Alaska)

100% (or 3,324) of the housing units will receive mailings in Spanish & English

The letter also will include a Language Assistance insert with instructions in English plus 12 other languages for calling a phone assistance line with questions or to provide your responses right over the phone.

If your household does not respond by filling out the census form online or by phone, the Census Bureau will send you reminder mailings and eventually you will receive a bilingual paper questionnaire by mid-April

How Can You Help?

Earn Extra Cash • Work Flexible Hours



I ♥ TEXAS

I ♥ CENSUS

Help Get Dividends for a Decade for your Community

Apply Online at **2020census.gov/jobs**

Or text **"texasjobs"** to 313131

Shape
your future
START HERE >

United States
Census
2020

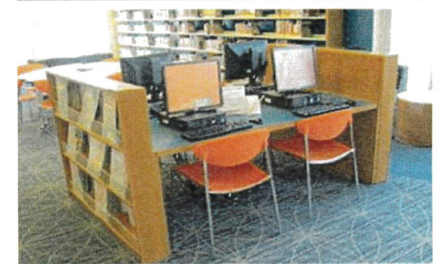
United States™
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

How Can You Help?

Set up Questionnaire Assistance Centers or Events

- Partners in the community set up locations where respondents can access computers/phones in a private secure area, to respond to the 2020 Census
- Examples include : Libraries, Community Center, Place of Worship, School, In front of a shopping center
- Hosted by non-Census employees



How Can You Help?

View or pick up promotional materials

Get 2020 Census questions answered by partners/volunteers:

- The Census Bureau has established a Do's and Don'ts Guide for Partner Questionnaire Assistance
- Partnership Specialists will work with Complete Count Committees, state and local officials, and local partners to identify initial locations
- Local partners can help us identify high-priority areas to engage with the community.



QUESTIONNAIRE ASSISTANCE
GUIDE & RESOURCES

United States
Census
2020



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• Understanding the Importance of Self-Response & Response Rate Map	Page 5
• How People are Invited to Self-Respond	Page 7

We only have 20 weeks to count

March	Census postcards are mailed to most homes staggered over a few days
March 12 - July 31	Self-response begins and continues through July
April 1	Census Day
March/April	<u>Service-Based Enumeration</u> Census staff will count people in Shelters Soup kitchens and mobile food vans and Non-sheltered outdoor locations
May - July	Census workers visit addresses that have not completed a census questionnaire

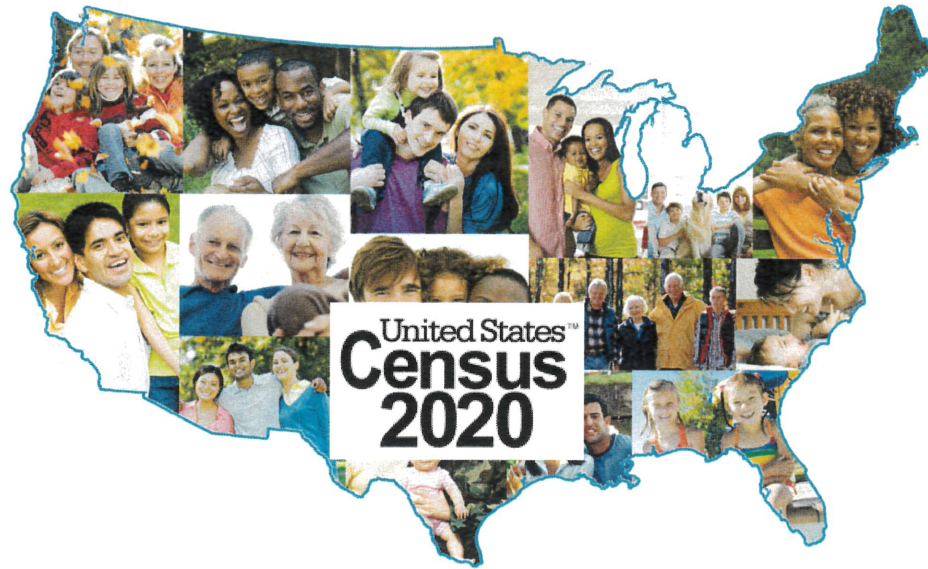
9 questions. 10 minutes.

- Household size
- Additional people staying
- Own or Rent Home
- Telephone Number
- First & Last Name
- Sex
- Age and Date of Birth
- Hispanic/Latino
- Race
- Relationship

For More Visit 2020Census.Gov

Some Handouts:

1. Why We Ask. The Questions are simple. Click [Here](#)
2. Q&A for Stakeholders Supporting the 2020 Census. Click [Here](#)
3. Video Guide to Completing the 2020 Census Online. Click [Here](#)
4. Response Rates Live Map. Click [Here](#)
5. Language Guides including American Sign Language, Braille Click [Here](#)
6. Sample of the 2020 Census Paper Questionnaire. Click [Here](#)



Shape Our Future, Start Here.

Jessie Files

Partnership Specialist | U.S. Census Bureau

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Economics and Statistics Administration
U.S. CENSUS BUREAU
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